



St. Anthony's School

Home School Agreement Policy

1. General Statement

St. Anthony's School believes very strongly in the partnership involving the pupil, parents and the school. This document sets down the expectations we have as a school and our commitment to the pupils.

2. Aims

The Standard of Education

The main aim of St. Anthony's Girls' School is to develop the potential of each pupil. We strive to promote a broad, balanced curriculum in a Christian atmosphere of mutual respect. We offer a carefully planned range of learning experiences appropriate to the needs of each girl. We stress traditional values of good conduct and high achievement.

The School Ethos

The school will promote Christian values and moral behaviour. It will provide the best possible learning environment that is safe, attractive and caring. It will make sure that all children and their families are treated with respect and sensitivity. Parents and pupils' opinions are very important to the school and the school will take these into consideration whenever policies are reviewed.

Regular and Punctual Attendance

Parents are responsible in law for ensuring that children of compulsory school age receive full-time education. The law requires regular attendance in school. This means attending school punctually on every day and for the whole school day during term time, unless there is a good reason (such as illness) for absence. If attendance problems do develop, the school expects parents to work actively with school staff and the education welfare service to solve them. Parents contact the school if their child is worried about attending school or if something happens to affect the child's learning.

Discipline and Behaviour

The school believes that promoting good behaviour and discipline in pupils should be a partnership between home and the school. Parents have a vital role in fostering good behaviour, and parental influence is critical in shaping pupil attitude and behaviour.

Homework

The school will set, mark and monitor homework regularly, in keeping with the school policy.

Information schools and parents will give one another

Good communication between the school and the home is essential. Parents will be informed when to expect a written report on their child's progress and how they can discuss their child's progress with a teacher. Parents must tell the school about any issues that might affect the child's work or behaviour. Parents are welcome to approach the school if they have any concerns or feel there is a problem. Parents should contact the Pastoral Leader but if an issue is not resolved then they can speak to the Deputy Head Teacher.

3. Responsibilities

Governing Body

- Seek financial efficiency and value for money.
- Draw up and publish school policies.
- Consult with and report to parents/carers.
- Ensure compliance with statutory obligations, including health and safety regulations.
- Monitor and review all aspects of the school's work.

Parents/Carers

- Parents are responsible for sending their daughter to school regularly, on time and in full uniform.
- Parents must ensure that their daughter has all the necessary equipment and kit that she needs.
- Parents are responsible for notifying the school if their child cannot attend.
- Parents do not have the right to take children on holiday in term time.
- If a child is taken out of school in the morning for medical reasons she should return following the appointment.
- Parents must work with the school to try and make sure that their daughter behaves well.
- Parents must make every effort to support their children's learning at home.
- Parents should attend parents' evening.
- Parents must inform the school of any circumstances that may affect their child's ability to learn effectively.
- Parents should support the school and its policies as fully as possible.
- Parents should read all correspondence from the school and respond quickly when necessary.

The School

- The school is responsible for providing pupils with a safe well ordered and caring environment.
- The school is responsible for having a clearly stated published behaviour policy.
- The school will set and mark homework regularly.
- The school will provide a balanced and challenging curriculum which meets the needs of all pupils.
- The school will listen to and respond quickly to any concerns parents/pupils may have.
- The school will contact parents if there are concerns about a child's attendance, punctuality or behaviour.
- The school will encourage pupils to attend regularly and punctually.
- The school will keep parents informed about pupil progress.
- The school will provide high quality teaching and a variety of enrichment activities.

Pupils

- Pupils must work to the best of their ability.
- Pupils must show respect for others both in and out of school.
- Pupils will be expected to observe the school's discipline and anti bullying policy.
- Pupils must attend school regularly, be on time and in full uniform.

- Pupils must cooperate with teachers.
- Pupils must record and complete homework on time.
- Pupils must respect the school environment and the local community.
- Pupils must adopt a positive attitude towards, and participate fully in, the life of the school.
- Pupils must keep the planner up to date and make sure that books are properly used and looked after.
- Pupils must be responsible for taking communications to and from school and home.

Below are government suggested guidelines for the length of time pupils should work each evening.

- Years 7 and 8 45 – 90 minutes a day
- Year 9 1 ½ hours a day
- Years 10 and 11 1 ½ to 2 ½ hours a day

4. Procedures

All parents of, and pupils in, year 7 will sign the home school contract. Parents will keep a copy, a copy will be kept in pupil files and the Deputy Head will keep a copy of all contracts. (See Annex 1).

All students in Sixth Form and their parents will sign the Sixth Form Contract. All copies will be kept by the Head of Sixth Form (See Annex 2).

5. Monitoring and Reviewing

This policy will be monitored by _____ and reviewed by the Governing Body during the Autumn Term Governors' meeting each year.



St. Anthony's Girls' School

Home/School Agreement



Produced and signed for the benefit of:

_____ (Print student name and form)

School ethos

As a Mercy School our education vision and ethos is

- Christ centred

Dignity of the human person, builds up self esteem, caring and belonging, personalized learning

- Faith enlightened

Faith, culture and life dialogue and harmony

- Shows concern for the poor especially women and girls

Eradicate suffering and its causes, compassion and search for justice

- Builds communities

Social responsibility, respect for life, the school as a community of warmth and love

- Pursues excellence

Achieving potential for all, a community of reflective learners working to the highest standards.

SCHOOL UNIFORM - YEARS 7 - 11

The school expects parents to support the policy on school uniform, as we believe that wearing school uniform helps to create a feeling of unity among pupils and strengthens their sense of belonging to the school community.

The uniform for pupils at St. Anthony's is as follows:

1. School blazer - navy with green trim and school crest.
2. School jumper - navy with green, brown and white trim.
3. A white long sleeved loose fitting open necked blouse with a revere collar and it should be loose not fitted, with the bottom tucked into the waist of the skirt.
4. A navy blue skirt - the skirt should be around knee-length and should not be tight fitting or with splits. Garments made with stretchy material such as Lycra are prone to 'ride up' and are therefore unsuitable. The waistline should not be folded over to make the length of the skirt shorter.
5. Tights should be navy, without patterns. Alternatively, plain navy or white ankle socks (not trainer socks) may be worn.
6. BLACK (single colour) SCHOOL SHOES ONLY, 'kicker' style boots are not acceptable, no fashion shoes eg. High heels, 'sling backs'. Boots may be worn during severe winter weather.
7. Outdoor coats should be plain navy (or black if navy is not available); without any kind of logo and must be worn over the blazer.
8. School scarf (optional) can be purchased from school.
9. PE Kit - with St. Anthony's School crest.
From September 2010 the PE kit is compulsory for Years 7, 8 and 9 and optional for other year groups. Available from Total Sport Tel. 5679043.
Navy t-shirt, poloshirt
Navy shorts
Navy blue tracksuit bottoms may be worn in wintry weather
Navy hooded top
Navy blue football socks (optional)
Navy blue swimsuit (optional). If buying own costume it must be plain navy blue.

Trainers / Cross Trainers (suitable for all activities)
Gym sack

After Easter pupils may wear a summer uniform

1. A white short-sleeved, reverse, loose fitting open necked blouse worn with a blazer (optional sleeveless jumper)
2. A navy blue skirt - the skirt should be loose, comfortable and of an appropriate length.
3. White or navy ankle socks or tights.

Please note

1. Short or tight skirts or skirts with slits are not appropriate for school wear.
2. Items of personal jewellery are not appropriate for school wear. They may constitute a safety hazard and there is a risk of them being lost or stolen. Pupils may wear a wrist watch and one fixed stud or sleeper on the lobe of each ear, where written permission exists. Pupils are not allowed to wear make-up.
3. In bad weather pupils may wear black boots to come to school.
4. Trainers are not allowed for wear in school except for PE lessons. Mules/backless shoes are not appropriate for school wear.
5. Hair must always be tied back using a plain navy hair accessory. Braided hair, hair extensions and inappropriate use of hair dye are not compatible with school uniform and are not allowed in school.
6. School bags should be black and of a suitable size to hold planner, exercise books and an A4 file.
7. Planners, bottles of water, etc must not be carried in blazer pockets.
8. The use of mobile camera phones in school time is not permitted. The school cannot take responsibility for the loss of items such as mobile phones. The school recognises the need for some students to carry phones to and from school for security reasons. However, mobile phones belonging to students in Y7-11 **must** be switched off and placed in lockers whilst on the school premises. Students who do not adhere to this policy will be disciplined in line with the school discipline policy. If there is any need to contact a parent the school will make contact.

School Uniform Suppliers are:

Little Gems
The Uniform Shop
Michael De Leon

Mobile Phone/iPod/MP3 player agreement

School staff appreciate that many parents like students to carry mobile phones to ensure security on journeys to/from school or in case there is a change to family arrangements. Mobile phones may be carried onto the school premises providing the pupil:

- has her mobile phone switched off at all times whilst on the school premises
- keeps the mobile phone in the locker during the school day
- receives calls/text messages prior to entering the school premises in the morning and after leaving the school premises at the end of the day. If there are any issues at school or emergency during the school day, then school staff will contact parents or give students permission to contact parents
- does not use their mobile phone to contact parents, other students/individuals inappropriately during the school day
- does not use her mobile phone to capture still or video images, as well as sound clips, of any member of the school community
- does not use mobile technology to intimidate, bully, harass or threaten others, as this will be counted as an infringement of network use. This may result in disconnection from the network or legal or civil disciplinary action. Uploading images and sound is only permissible if the subject involved gives permission. Ipods/MP3 players should not be used in class

unless directed by a member of staff for valid educational reasons during appropriate classes e.g. Digital Cre8or, multi-media examination courses, etc.

Any violation of the above will result in the confiscation of the mobile phone/iPod/MP3 player and the pupil being dealt with in line with the Behaviour Management Policy. Parents will be asked to collect the item from the school reception. The school cannot take responsibility for any mobile phone/iPod/MP3 player which is lost or stolen.

ICT Acceptable network and internet use agreement

Access to computers and the internet is provided for the purposes of educational research and learning. Access to the internet is a privilege, not a right, and that access requires responsibility. The purpose of this policy is to provide rules for appropriate use of these facilities. The school reserves the right to examine or delete files that may be held on its computer system, and to monitor any internet sites visited.

As a pupil I will:

- abide by log-on procedures and only use my own personal user-account and password to access the network
- not damage computers, peripherals or any part of the network
- refrain from accessing any web pages, or producing work that would be considered offensive because of pornographic, racist, violent or illegal content
- not send or display offensive messages or pictures, that could cause others pupils to be distressed or anxious
- not use obscene language
- not use the computer system to access chat forums/social networking sites
- not attempt to download or install any software applications, including viruses
- not violate copyright laws

Any violation of the above may result in: a temporary or permanent ban on internet/computer use and the student may face further disciplinary action.

Parents/carers will be informed when applicable, police or local authorities may be involved if necessary, external agencies such as social networking or email member sites may be contacted and informed.

I have read and understood the above agreements and will comply fully.

I will

- attend school regularly and on time
- wear correct school uniform, including journeys to and from school
- arrive at lessons on time, fully prepared and ready to work
- move about the building in a calm and responsible manner
- be responsible for my own behaviour and learning, trying to reach my full potential
- do my homework on time and to the best of my ability
- treat all other members of the school and community with respect
- respect the school building and keep its environment clean and tidy
- observe the mobile phone agreement
- observe the acceptable network and internet use agreement

Signature: _____
(Pupil)

As a parent/carers I will:

- see that my daughter attends school regularly, on time, properly equipped and in uniform
- ensure that my daughter follows the school rules, abides by the mobile phone agreement and the acceptable network and internet use agreement
- support my daughter with her homework and other opportunities for learning at home
- make the school aware of any concerns or problems that might affect my daughter's work or behaviour
- take an interest in my daughter's progress, attending open-evenings and events where possible

Signature: _____ (Parent/Carer)

As a school we will:

- treat and respect you as an individual
- provide a safe and stimulating environment in which you can work
- offer an exciting, challenging and worthwhile education
- give you regular feedback on your progress
- give you praise, encouragement and advice on how to make further progress
- not tolerate bullying of any sort

Signature: _____ (Headteacher)

St. Anthony's Girls' School, Sunderland

Sixth Form Contract

Name: _____

I undertake to fulfil my obligation as a sixth form student in the following areas:

- Work
- Attendance
- Punctuality
- Dress

Work All work set, including that given during an absence, must be completed on time or by an agreed later date.

The level of work must be of the required standard.

Attendance Attendance at all lessons is essential and absences of three or more will be notified to the Head of Year.

If attendance at school or lessons falls below 90% the student is responsible for her own examination fees.

If attendance at school or lessons falls below 85% the student will be interviewed by the head of Sixth Form and a member of the Senior Management Team to discuss her future.

Punctuality Punctuality at morning and afternoon registration and lessons is essential.

Dress Dress must be in accordance with the accordance with the uniform list in the Sixth Form Brochure.

I understand that failure to comply with the above will result in being asked to leave the school or not being entered for examinations.

Signature of student _____

Signature of parent/guardian _____