

Course Title

OCR Level 3 National Certificate in Business

Course Information

This course is suitable for students studying in preparation for employment in the business sector, particularly in job roles where they will be expected to use communication and IT skills. The qualification is designed to enable candidates to enter employment at operative or supervisory level within a wide range of Business environments.

For example, a candidate achieving an OCR Level 3 National in Business may:

- enter employment at an operative or supervisory level
- enter employment and undertake a related NVQ at a level appropriate to the job role
- enter employment and undertake other related occupational qualifications.

This qualification is also suitable for those wishing to gain a Level 3 qualification to support further study in further education and higher education.

This course is 100% coursework unlike the other AS Business Studies course available in school. To achieve this qualification a student must complete 4 mandatory units and 2 optional units over a two year period.

Mandatory Units

- Unit 1 – Investigating Business
- Unit 2 – Customer Service
- Unit 3 – Business Communications
- Unit 4 – Finance for Business

Optional Units

- Unit 5 – Marketing for Business
- Unit 6 – Practical Sales Skills
- Unit 7 – Law in the Business World
- Unit 8 – Working in International Business
- Unit 9 – Career Planning for Business
- Unit 10 – Work Experience in Business

Guided Learning hours 360 – 1 A level over 2 years. Each unit of work has a certificate of completion.

Please see Mrs Robinson in B3 De Sales building