

WORK EXPERIENCE POLICY STATEMENT 2008-2009

Introduction

St. Anthony's Girls' School is committed to improving the employability of its pupils and in preparing them for the demands of adult and working life, and to enable them to contribute to society.

Work Experience opportunities complement and reinforce some of the school's aims of the School Development Plan.

Principles:

Work Experience...

- is an important and significant contribution towards the preparation of pupils for transition from Key Stage 4 to Key stage 5 and into adulthood.
- enhances employability skills and employers' needs.
- enables pupils to see the relevance of education to their future lives, and can be motivational, aspirational and have an affect on the individual's attitude to learning.
- enables pupils to develop and enhance their knowledge, qualities, skills, attitudes, and responsibilities in an educational and occupational context.
- enables pupils to interact with a range of professionals and gain an insight into the expectations of the workplace.
- preparation starts in the classroom and is supported by specific work related learning experiences.
- provides opportunity for pupils to learn about the economy and the role of business and financial services.
- can help young people to increase their awareness of the labour market
- support young people in making informed decisions for post 16 pathway.
- endorses the QCA approach of Work related Learning as learning THROUGH, FOR and ABOUT work. (Refer to Work Related Learning Policy).

Practice

St. Anthony's Girls' School will:

- Continue to provide opportunities for pupils to engage in block and extended work experience placements.
- Provide work experience through the Careers Education and Guidance Programme, the Year 12 Enrichment Programme, KS4 and KS5 Health and Social Care courses and specific business and industrial events.
- ensure that all staff involved in work experience follow the guidelines for the safeguarding of pupils and are aware of their responsibilities in preparing pupils for work experience
- support any work experience that enhance widening participation, Aim Higher, and the 14-19 Action Plan.
- keep an updated database to monitor pupil participation in work experience and other work related learning activities.
- Ensure that pupils can access work experience in accordance with the school's equal opportunities policy.
- Monitor, evaluate and review all work experience and report to the Senior Leadership Team.
- Provide opportunities to achieve the learning outcomes in accordance with the framework outlined in QCA 'Work Related Learning for all at Key Stage 4 *Guidance for implementing the statutory requirement from 2004*' detailed in the Work Related Learning Policy.